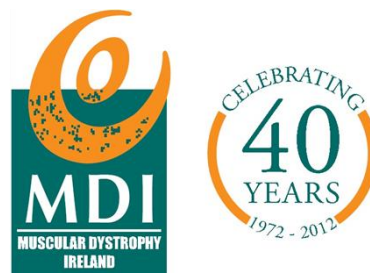


MUSCULAR DYSTROPHY IRELAND
THE ROLE OF THE TREASURER



Any group that receives or spends money needs to have a financial management system in place.

Financial information can be used by management, taxation authorities, funding agencies and the general public to assess that the finances are being used efficiently and effectively to meet the objectives of the Group. It also is a check that the financial systems meet all the legal requirements and that the cost of the service is reflected accurately, so that future planning can be undertaken.

Financial information also reflects that the funds received from grant aiding bodies are spent in line with the purpose for which they were allocated. It is equally important that the membership can see that grants and funds raised within the group are spent in line with their vision for the Group.

Responsibilities:

- Oversee preparation of budgets, accounts and financial statements.
- Present regular financial reports to the board in an understandable way.
- Make sure the annual accounts are audited and presented to the AGM.
- Liaise with the auditor in relation to the preparation of annual accounts.
- Liaise with any staff/volunteers about financial matters.
- Have an overview of the network's financial resources in order to advise the board on financial implications of proposals, cash flow problems, etc.
- Ensure that appropriate accounting procedures and controls are in place.
- Be a joint cheque signatory on behalf of the board.
- Advise on the financial implications of any new projects.