



MDI - Schedule of matters reserved to the Board for decision

(1) Business purpose and strategic focus

- Changes to the organisation's mission and its Memorandum & Articles of Association
- Approval of the organisation's Strategy statements

(2) Finance

- Approval of the annual income and expenditure budget
- Approval of budgeted expenditure on a single item over €7,000
- Approval of non-budgeted expenditure on a single item over €3,500
- Multi-annual service contracts that have been provided for in the annual budget and where the total value of the contract is greater than €5,000 must be approved in advance by the Board
- Consultancy contracts that have been provided for in the annual budget and where the total value of the contract is greater than €5,000 must be approved by the Board.
- Investment policy and investment decisions must be reviewed and approved by the Board
- The organisation's reserves policy is reviewed and approved by the Board on an annual basis.
- Annual audited accounts need to be approved by the board

Muscular Dystrophy Ireland

75 Lucan Road

Chapelizod

Dublin 20

Tel: (01) 6236414/5

Fax: (01) 6208663

Email: info@mdi.ie

Website: www.mdi.ie



(3) Employment

- Appointment of the CEO, remuneration of the CEO and performance of the CEO
- The Board must approve all new/additional staff posts that increase the organisation's headcount or Whole Time Equivalents.
- The Board must review, discuss and approve of increase to salary levels in respect of staff positions.
- Employment contracts for Management and CEO must be approved by at least 2 Board Directors

(4) Board membership and governance

- The Board appoints one of its members as Chairperson of the board
- The position of Company Secretary is appointed by the Board and can only be removed by the Board. The Company Secretary does not have to be a member of the Board of Directors
- The Board may co-opt new board members to fill vacancies that may occur (subject to a limit of four co-opted board members. The appointment of these new board members would be subject to ratification at the next AGM
- The establishment of sub committees of the board and setting the terms of reference of the committees
- Corporate Governance policy and the code of conduct for Board members.