



Muscular Dystrophy Ireland
Youth Worker [South East Region]
Job Description

About MDI:

Muscular Dystrophy Ireland aims to provide information and support to people with neuromuscular conditions and their families through a range of support services. Our objective is to promote through practical empowerment, independent living for people with the condition muscular dystrophy.

MDI supports advocating for services to enable people with neuromuscular conditions to fully participate in society and to live a life of their own choosing. MDI also aims to support and fund research into neuromuscular conditions.

Job Purpose/Summary:

Muscular Dystrophy Ireland (MDI) offers a range of support services nationally to persons affected by neuromuscular conditions and their families. The holder of this position will deliver a Youth Service and coordinate summer/holiday camps provided by MDI to its members.

Location: Based in our Region Office, Irish Wheelchair Association, Kilkenny Rd., Mortarstown Upper, Co. Carlow.

Covers South East Region: Carlow, Kilkenny, Sth Tipp, Wexford & Waterford

Reporting to: National Head of Services

Key Responsibilities:

Youth Programme

- Maintain and develop a programme of activities for youths and young persons in the Region with a personal and social development focus, encouraging integration and independence.
- Develop a social programme for young adult members in the region.
- Provide activities/workshops/youth clubs for siblings of young people who are members of Muscular Dystrophy Ireland.
- Provide transport for members attending youth activities e.g. youth club, workshops etc.
- Work with other organisations and clubs to advocate on and encourage accessibility for MDI's members.
- Support the development of youth activity in the region.
- Support the development and implementation of policies appropriate to all regions.
- Seek opportunities for ongoing provision of activities such as art, music courses, etc.
- Organise outings to special events.
- From time to time may need to assist with personal care on youth activities.

Holiday Programme

- Coordinate the MDI residential spring / summer camps for young members under 25 years of age e.g. 11-14yrs, 15-17yrs, and 18-25yrs.
- Attend the annual residential spring / summer camps as outlined above.
- Line manage designated staff during spring / summer camps.
- Maintain records and budgets for spring / summer camps in accordance with organisational policies and procedures

Transport

- Provide transport as part of the youth services programme i.e. youth clubs, school tours, social outings, spring / summer camps etc.
- Drive the MDI mini-bus to the safest standards as set by the organisation.
- Ensure the safety of all passengers and other road users.
- Maintain the MDI mini-bus to the safest standard possible.
- Liaise with the Transport Coordinator to ensure that the mini bus complies with all health and safety regulations.

Volunteers

- Support the recruitment of volunteers to work with the camps as per organisational policies and procedures.
- Liaise with local youth groups and any other identified service areas, as appropriate.
- Provide induction and supervision to volunteers, if required.

- Assist in the supervision of staff involved with youth groups and summer camps e.g. volunteers & student placements.

General

- Work as part of a multidisciplinary team with local MDI staff e.g. Family Support Worker & Driver.
- Work as part of a multidisciplinary team with National MDI staff e.g. fundraising, PR, Administration, Information support etc.
- Provide monthly reports, monitoring data and service evaluations as required by the Head of Services.
- Participate in national fundraising initiatives.
- Participate in internal supervision with the line manager and external one to one and group supervision with a trained accredited professionals.
- Attend team meetings and staff training as required.
- Any other duties that may be required by the organisation to full fill the needs of the post.

Person Specification

Essential Requirements

- A minimum of 3 years' experience of working with young people and or delivering youth services to marginalised groups in society.
- A recognised Youth Work Qualification or relevant 3rd Level Qualification.
- Proven ability to plan projects and activities.
- Proven ability to work independently and as part of a team.
- 1 – 2 years' experience of organising and managing people.
- Proven ability to work on own initiative.
- Excellent communication skills.
- Excellent administration and time management skills.
- Computer literate (Microsoft Office Suite).
- This post requires flexibility which includes evening and weekend work.
- Due to the nature of this post a Full, clean drivers licence is essential.
- We need to complete the following training (will be provided by the organisation):
 - Manual Handling
 - First Aid
 - Children's First
 - Gluais Training

Desirable Requirements:

- Experience of working with people with disabilities

- Familiarity with the Irish social, educational and medical systems
- Relevant 3rd level qualification
- Experience of report writing
- Experience of compiling statistics

Key Behaviours:

- Organised and focussed.
- Empathy
- Diplomacy
- Determination, flexibility and a sense of humour
- Commitment to the aims and goals of Muscular Dystrophy Ireland.

Terms and Conditions

- This is a Full Time Permanent Position- 8 hour day, 40 hours per week, one hour paid break.
- Pay scale: With Qualifications - Social Care Worker €32,480 to €47,025 (12 point scale)
- Probation period 6 months
- Pension scheme available (after 6 months service)
- 21 days annual leave (pro rata)
- This post is subject to Garda Clearance
- Due to the nature of MDI's youth service, flexible working is a key feature of this role, resulting in occasional evening and weekend work.
- Being available to attend one-two summer/holiday camps is a feature of this role.
- This role will be based in our Regional Carlow Office.
- The above position is subject to availability of ongoing funding

Please email your CV and Cover Letter to: respite@mdi.ie

The closing date is **5pm, Wednesday 29th January 2020.**

Shortlisting will be applied; phone interview screening maybe necessary and interviews will be taking place the week of the **10th of February.**



Muscular Dystrophy Ireland is an equal opportunities employer