



Employee Acknowledgement

Once you are satisfied that you have read and understood the contents of this handbook, please sign and date below and return this page to your Manager. If you have any queries in relation to the content of this handbook, please bring these to the attention of your Manager in order that these queries may be addressed.

I wish to confirm that I have read and understood the content of this handbook, and agree to adhere to the policies and procedures as outlined in the document. Any queries which I had in relation to any section of the handbook have been addressed with my Manager, and answered to my satisfaction. I agree to be bound by the requirements set out in this handbook, and any future amendments which may be issued and notified to me during my employment.

Employee Name _____

Date _____